

OEHE Course Registration Form

Yukon-Kuskokwim Health Corporation

Office of Environmental Health

P.O. Box 528 Bethel, AK 99559

Phone: 907-543-6420 or 800-478-6599

Fax: 907-543-6425



Introduction to Small Water Systems

April 14-16, 2014

Applicant's Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Email Address : _____
Work Phone: _____ Work Fax: _____ Home Phone: _____
Employer: _____ Supervisor/Authority's Name: _____

EXAM INFORMATION:

The Small Treated Water Systems Exam will be given on the final day of training.

TRAINING INFORMATION:

DATE/TIME:

Monday-Wednesday, April 14-16, 2014

Class is held from 8am– 5pm Mon. & Tues. and 8am-2pm Wed.

TRAINING LOCATION:

Yuut Elitnaurviat, 610 Akiachak Drive,

Bethel, AK 99559

LODGING LOCATION:

Yuut Elitnaurviat Dorms

FEES:

Refundable deposit: \$200 (due with registration)

Exam Fee: \$50 (due at training)

Made payable to: **YKHC-OEHE**

TRAINING POLICY CHANGES!

REFUNDABLE \$200 APPLICATION FEE

A **refundable** \$200 check will be required with each application/registration form.

- The **original** \$200 check **will be returned** to the Village Authority **ONLY** when:
 - The **trainee completes the entire training**, or
 - The Village Authority **cancels two weeks prior to the training**.
- Registration will not be confirmed until payment is received.
- **If more than one person from your village is attending a training, a separate check for \$200 is required for each person.**



OEHE will only provide lodging arrangements for the noted training days. If weather, travel arrangements, or any other conditions do not allow the trainee to leave Bethel, it will be the Village Authority or operator's responsibility to find lodging arrangements. Breakfast and lunch will be provided at the training. Dinner will not be provided.

Operator should plan to fly to Bethel on Sunday, April 13th and depart in the afternoon of Wednesday, April 16th. Students will receive 2.0 CEUS upon completion of the course.

CONDUCT POLICY

- Class participants are expected to act professionally and treat hotel and OEHE staff accordingly.
- Disorderly conduct of any kind if not acceptable, this includes complaints or eviction from the hotel.
- Participants will be free of alcohol and drugs during the training period, including time spent out of class.
- Class tardiness will not be permitted. We reserve the right to refuse admittance to any person not arriving to class on time. Any attendee missing **two** hours of class will not be awarded CEUs or allowed to take the certification exam.

VIOLATION OF CONDUCT

- If a trainee violates the conduct policy, the trainee will be immediately dismissed from the course. The village authority will be responsible for ALL fees or fines incurred during the training course. Additionally, hotel and meal costs must be reimbursed. Until OEHE is repaid, no other attendees will be accepted from your village.

By signing this document, I understand the conditions under which the training is offered, and by my signature, I agree to the conduct policy and training policy changes.

Applicant's Signature: _____ Date: _____

Supervisor/Authority's Signature: _____ Date: _____

Mail completed OEHE Course Registration Form **AND** \$200 check to:

YKHC-OEHE, PO Box 528, Bethel, AK 99559

Registration will not be confirmed until payment is received!

Registration forms must be received by March 21st, 2014

